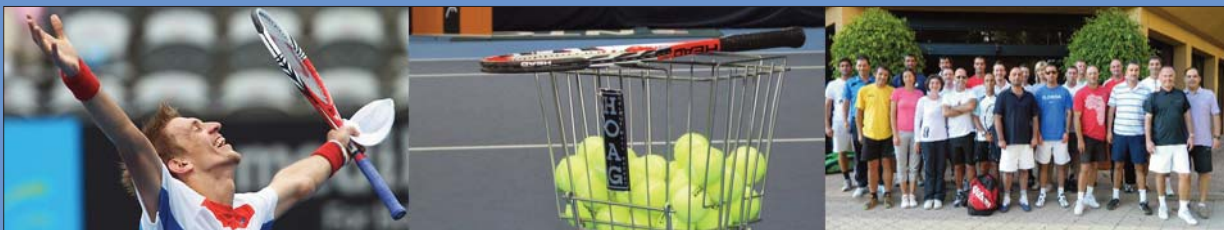




EUROPEAN COACHES' CONFERENCE powered by POLAR

Helsinki, Finland
October 24th - 28th, 2012





EUROPEAN COACHES CONFERENCE

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General Information

The 35th European Coaches' Conference will be held at the Tali Tennis Centre in Helsinki, Finland, from 24-28 October.

Programme

The conference programme will focus on topics including teaching methodology, conditioning and tactical development.

The complete programme and a full list of speakers due to appear at the event will be published at the end of June.

Participants

The conference is open to a maximum of two delegates from each of Tennis Europe's member nations. All participants should be involved as persons in charge of the National Junior/Professional or Coaches Education Programmes.

All participants must be approved and nominated by their National Association. Tennis Europe shall not accept direct entries from private persons or other organisations. Speakers making a presentation at the conference will not be counted towards their country's quota.

Hotel

Hilton Helsinki Kalastajatorppa (5*)

Kalastajatorppantie 1, Helsinki, Finland 00330.

Website: <http://www.hilton.co.uk/kalastajatorppa>

Tel: +358-9-45811

Fax: +358-9-4581-2211

Accommodation/Costs

There are two accommodation packages available:

Conference package in single room: €580 per person.

Conference package in double room: €390 per person.

Each package includes a welcome cocktail, daily breakfast at the hotel, lunches on site at the conference, plus an opening and closing official dinner.

Payment details can be found on the next page.

Arrival/Departure

Arrival Day: Wednesday 24th October.

Departures: Sunday 28th October.

The Finnish Tennis Association will organize transportation free of charge from and to the airport, on the above-mentioned dates only.

Travel & Visa Information

Visitors from some countries require a visa to enter Finland. For more information, please visit the Ministry of Foreign Affairs website:

<http://www.formin.fi/public/?contentid=50910&contentlan=2&culture=en-US>

In order to apply for a visa, you must first obtain an invitation letter from the conference organisers. You can request an invitation from Mr. Pekka Kainulainen pekka.kainulainen@pajulahti.com using the email title "Tennis Europe Coaches Conference Invitation" by September 30th at the latest.

Entry Deadline

The entry and travel detail forms must be completed correctly and returned to Jonathan Jobson by September 7th, with payment submitted to the Finnish Tennis Association by the same date.

The forms can be completed online at the following links:

Entry: <http://www.tenniseurope.org/form.aspx?id=4570>

Travel: <http://www.tenniseurope.org/form.aspx?id=4571>

Host Nation Contact Person

Pekka Kainulainen

Email: pekka.kainulainen@pajulahti.com

Phone: +35844 7755 345



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ITF/Tennis Europe Development Programme

The ITF/Tennis Europe Development Programme supports the 2012 Coaches' Conference. Delegates representing countries that benefit from the Development Programme are invited to attend an additional 1-day session, to be held on Sunday 28th October. Departure day for these delegates will therefore be Monday 29th October.

Accommodation can only be offered to participants from member nations that are part of the ITF/Tennis Europe Development Programme. All interested nations must enter their representative using the [online form](#). After completing the entry form, grants may be formally requested from ITF/Tennis Europe Development Officer Hrvoje Zmajic: zmajic@zg.t-com.hr. The deadline for requesting the accommodation grant is Friday 8th June.

Receipt of the grant is subject to the following conditions:

- Representatives nominated by national federations must work closely with the federation in the areas of tennis participation/coaches education (i.e. National Junior Tennis Initiative Coordinator, Director/Administrator of Coaching/Coaches Education, etc.).
- He/She has a reasonable level of English in order to be able to follow the conference.
- He/She is able to report to the other coaches in his/her country about the contents of the conference.

Payment Procedure

Payments must be made by bank transfer. Credit card payments can not be accepted.

The deadline for payments is September 7th, 2012. A copy of the bank transfer confirmation should be sent to Jonathan Jobson jonathanj@tenniseurope.org

Please ensure that your bank is given all of the following details:

Beneficiary Name: Suomen Tennisliitto
Address: Radiokatu 20, 00240 Helsinki, Finland
Account IBAN: FI8480001670203646
BIC Code: DABAFIHH
Beneficiary Bank: Sampo Pankki

Payment reference: 'European Coaches Conference 2012 *.'
(* Please also indicate your country of origin)

Entry Checklist

1. Complete Entry Form (deadline September 7th) [here](#).
2. Send Payment (deadline September 7th, copy payment info to jonathanj@tenniseurope.org)
3. Submit Travel Details (deadline September 7th) [here](#).